

# Hazelbury Primary School



**Laura Pearce**  
Headteacher

Friday 18<sup>th</sup> March 2022

## Punctuality

Not arriving on time for Nursery can have an effect on your child's learning and development as they miss the opportunity to settle and prepare themselves for the session. At Hazelbury we want all of our children to have the opportunity to achieve their full potential and I'm sure you will make your best efforts to ensure the punctuality of your child in our setting.

## Start of sessions

It is important that children arrive on time to their sessions each day:

	Start Time
AM Session	8:30
PM Session	12:30

**If your child arrives after the start time the Nursery doors will be closed. Staff will be attending to the children; therefore, you will need to register your child via the school office.**

## End of sessions

Late collection can be extremely unsettling for the children so please make sure you contact the school office should you know you are going to be late.

	End Time
AM Session	11:30
PM Session	3:30

**If your child is still waiting for collection after the end of the session, they will be taken to the late room in the Oak building or the school office if this is the AM session, whereby lateness is recorded.**

We hope that you can support your child and ensure they are in school on time every day.

Yours Sincerely

**Mel Bowman**

Deputy Headteacher

**W:** [www.hazelbury-primary-school.co.uk](http://www.hazelbury-primary-school.co.uk)

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